

CNIT 10700 Computer Literacy Test Out Exam – Study Guide

The following study guide has been prepared to give students taking the CNIT 10700 Computer Literacy Test Out Exam an idea of the basic skills needed to pass.

The test out exam is structured as follows:

- Computer Concepts (27% of the exam)

A basic knowledge of computer terminology and other related topics including:

- Computer literacy
- Computer components
- The Internet
- Application software
- System software
- Networking
- Digital devices and media
- Security issues

Content: Consists of 60 multiple choice questions

Review Text: *Technology in Action*, Alan R. Evans, 10/E, Prentice-Hall, Chapters 1-5 and 7-9 or any other similar textbook that covers the same concepts.

- Microsoft Office Projects

Requires hands-on completion of tasks using the following Microsoft Office Tools:

- Word processing - Word (18% of the exam)
- Spreadsheets - Excel (27% of the exam)
- Databases - Access (14% of the exam)
- Slide presentations - PowerPoint (14% of the exam)

Content: Review the various skills listed on the next page

Review Text: *GO! with Microsoft Office 2013 Volume 1*, Gaskin, 1/E, Prentice Hall or any other similar textbook that covers the same concepts

- All percentages are approximations only. The actual percentages may vary slightly. Also, the items listed above and on the following page are meant to be guides. They are not to be considered all inclusive.

Additional information:

- To pass the exam 70% of the total possible exam points must be earned. Exam grades will not be curved. A grade of 69.999% is not considered passing.
- Partial credit can be earned for each of the Office Tool portions of the exam.
- No study materials of any kind are permitted during the exam.
- All exams must be taken using the school's computers. No student laptops or other electronic devices will be permitted. Apple Macs cannot be used.
- The version of Microsoft Office used on the exam typically corresponds to the version being used on campus, which is Microsoft Office 2013. *Microsoft's Office for Mac cannot be used.*
- This is a timed exam. The time allotted is 2.5 hours minus any time used by the proctor at the beginning to get everyone ready. Students must first begin the Computer Concepts portion (multiple-choice questions) in Blackboard Learn. After the Computer Concepts portion is submitted to Blackboard Learn, students can begin the Office Projects portion. The Office Projects portion can be worked on in any order during the allotted exam time.

Information Literacy Test Out Study Guide

Victor M. Corman



Information Literacy Test Out Study Guide:

The book delves into Information Literacy Test Out Study Guide. Information Literacy Test Out Study Guide is a crucial topic that must be grasped by everyone, from students and scholars to the general public. The book will furnish comprehensive and in-depth insights into Information Literacy Test Out Study Guide, encompassing both the fundamentals and more intricate discussions.

1. The book is structured into several chapters, namely:

- Chapter 1: Introduction to Information Literacy Test Out Study Guide
- Chapter 2: Essential Elements of Information Literacy Test Out Study Guide
- Chapter 3: Information Literacy Test Out Study Guide in Everyday Life
- Chapter 4: Information Literacy Test Out Study Guide in Specific Contexts
- Chapter 5: Conclusion

2. In chapter 1, the author will provide an overview of Information Literacy Test Out Study Guide. This chapter will explore what Information Literacy Test Out Study Guide is, why Information Literacy Test Out Study Guide is vital, and how to effectively learn about Information Literacy Test Out Study Guide.

3. In chapter 2, the author will delve into the foundational concepts of Information Literacy Test Out Study Guide. The second chapter will elucidate the essential principles that must be understood to grasp Information Literacy Test Out Study Guide in its entirety.

4. In chapter 3, this book will examine the practical applications of Information Literacy Test Out Study Guide in daily life. This chapter will showcase real-world examples of how Information Literacy Test Out Study Guide can be effectively utilized in everyday scenarios.

5. In chapter 4, the author will scrutinize the relevance of Information Literacy Test Out Study Guide in specific contexts. This chapter will explore how Information Literacy Test Out Study Guide is applied in specialized fields, such as education, business, and technology.

6. In chapter 5, the author will draw a conclusion about Information Literacy Test Out Study Guide. The final chapter will summarize the key points that have been discussed throughout the book.

This book is crafted in an easy-to-understand language and is complemented by engaging illustrations. It is highly recommended for anyone seeking to gain a comprehensive understanding of Information Literacy Test Out Study Guide.

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web this guided inquiry activity has two learning goals students will be able to students will be able to 1 explain the difference between atomic mass and mass number and 2 calculate average atomic mass from percent abundance and isotopic mass

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web find the average atomic mass of an element given the abundance and mass of its isotopes predict how the mass and name of an isotope will change given a change in the number of protons neutrons or electrons

phet simulator isotopes and atomic mass guided inquiry - May 12 2023

web oct 22 2020 this a screencast video tutorial on how to answer and navigate the phet simulator named isotopes and atomic mass found at phet colorado edu sims ht