

5 Tips For Good Reporting

1



Start with what is *important*

Reporting is not writing a scientific paper. Instead, steal from journalism. Start with what is most important.

2



Use *simple* language

You want to be understood. Make it easy for the reader to understand what we try to communicate. Above all, be clear, brief and concrete, use short sentences and avoid technical jargon and abbreviations. They will love you for it.

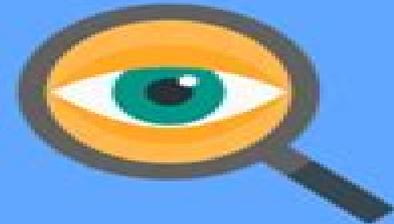
3



Use *change* language

Instead of describing an *action*, put the emphasis on the *change*. Describe what is *different* now, now how you got there.

4



Back it up with *evidence*

Prevent burnouts by stopping what you are doing and do something else. Create a different atmosphere, add some novelties in your daily routine.

5



Visualize *data*

Don't rely only on words. Visuals are powerful, because they involve our capacity to quickly process visual clues

How To Make Good Report

Wolfgang Guggemos



How To Make Good Report:

Decoding **How To Make Good Report**: Revealing the Captivating Potential of Verbal Expression

In a time characterized by interconnectedness and an insatiable thirst for knowledge, the captivating potential of verbal expression has emerged as a formidable force. Its capability to evoke sentiments, stimulate introspection, and incite profound transformations is genuinely awe-inspiring. Within the pages of "**How To Make Good Report**," a mesmerizing literary creation penned by way of a celebrated wordsmith, readers set about an enlightening odyssey, unraveling the intricate significance of language and its enduring effect on our lives. In this appraisal, we shall explore the book's central themes, evaluate its distinctive writing style, and gauge its pervasive influence on the hearts and minds of its readership.

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