

Professional Development Plan: 7 Key Components

Professional goals

Set the direction and purpose of the plan, such as skills to be learned, competencies to acquire or milestones to be achieved.

Skill development

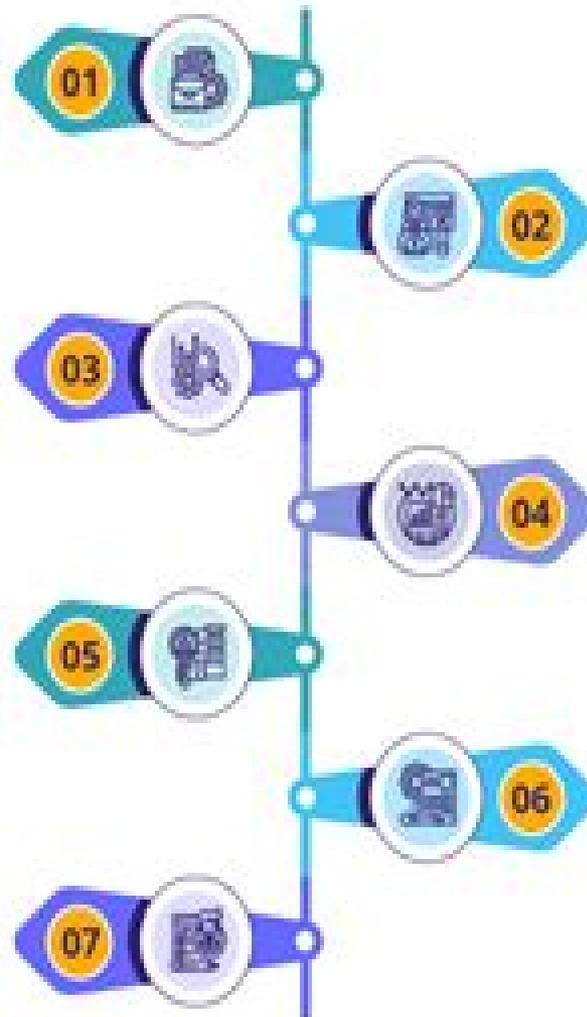
Identify the specific skills or knowledge areas to develop to ensure that learning efforts are directed toward acquiring these competencies.

Expected outcomes and KPIs

Measure progress with tangible results to achieve (outcomes), and quantifiable measures (KPI's) that will help track advancement toward these outcomes.

Feedback and evaluation

Assess the development of the PDP: review progress, address challenges and refine goals and strategies as needed.



Self-assessment

Employees must reflect on the areas of improvement to then identify those that require development and set realistic goals.

Performance goals

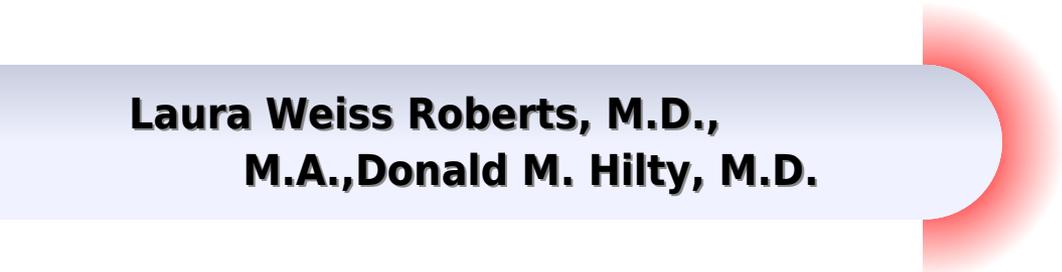
Set SMART goals to ensure clear, focused, and measurable objectives that will guide professional growth and learning journey.

An action plan

Outline the steps to achieve the set goals, such as attending training sessions, undertaking additional responsibilities or seeking mentorship.

Guide For Your Professional Development

**Laura Weiss Roberts, M.D.,
M.A., Donald M. Hilty, M.D.**



Guide For Your Professional Development:

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A Strategic Guide to Continuing Professional Development for Health and Care Professionals: The TRAMm Model Sarah Lawson, Deb Hearle, 2020-09-11 This thoroughly revised edition of the popular Strategic Guide to Continuing Professional Development for Health and Care Professionals includes the latest professional policy guidance updates as well as the results of the authors ongoing research into professional development within health and social care The importance of applying new learning in practice is reflected by the updated TRAMm model in which A now stands for Apply rather than Activity as in the first edition There is a new chapter on changing mindsets about CPD and how to create opportunities for learning and development despite limited resources in the current economic climate The authors have also expanded the chapter on CPD engagement with updated evidence on exploring your preferred styles of learning Continuing professional development CPD is essential for all health and social care professionals It is also beneficial for organisations Evidence shows that when there is significant investment in CPD individuals feel valued and their practice improves In order to maximise the potential of your CPD this practical handbook guides you through the updated five TRAMm stages or stations Tell T Record R Apply A Monitor M and measure m The tried and tested TRAMm Model reflects the five standards for CPD laid down by the Health and Care Professions Council and your own learning needs provide the main focus enabling you to develop a full CPD portfolio as you progress At the end of each chapter there are opportunities to reflect on your learning and apply theory to practice through a series of tasks Designed for all levels from health and social care students to experienced practitioners this book may also be useful for associated support workers and other healthcare professionals including doctors pharmacists optometrists nurses and midwives In addition some aspects will be relevant for professionals outside healthcare such as teachers surveyors and engineers

The Career Development Handbook Tristram Hooley, Gill Frigerio, Rosie Alexander, 2024-01-01 This book is the one stop shop for all aspects of understanding and learning about career and career development work expertly blending the theoretical and the practical Martin Edmondson CEO Association of Graduate Careers Advisory Services AGCAS Unlock the secrets to becoming a successful career development practitioner with this go to introductory handbook Many guides to career development practice focus narrowly on specific aspects of career education and guidance leaving new learners without a comprehensive

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Your Career-Discovery Guide John Monyjok Maluth,2021-09-08 Your Career Discovery Guide is a professional development guidebook for those who want to discover their best careers before they learn how to improve on them This is the third book in the Personal and Professional Development series A career and a job are not the same in the sense that a career is what you love doing while a job is what you may end up doing just because of other unwanted external forces to make the ends meet After reading Your Career Discovery Guide you will Learn how to get exposed to your best career Learn how to choose a career by learning more about what it is Learn why and how to choose that career Seek other people s opinions on how to choose a career Choose a career in line with your heart s knowledge Discover your career by making your hands dirty Try different things to discover your career Learn when and how to quit doing what doesn t work Get a career choice from your peers Choose the best career based on your mentors advice Explore and learn more from 100 tips and tricks If you have not discovered your best career yet reading this book will help you think better It will guide you on how to make the best career choices based on true knowledge The best way to get started is to get a copy of this book and read it today Grab a copy now

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Personal Career Development for Professionals Joseph A. Raelin,2002 This is a reprint Original title was The Salaried Professional It is a practical guide to assist a professional working in a large organization to make effective choices about personal career development

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