

HEATING, VENTILATION & AC STUDY GUIDE

This guide is designed to help you get acquainted with the fundamentals of your HVAC system and empower you to make informed decisions regarding its maintenance and upkeep.

1. Types of HVAC Systems

- **Central HVAC:** heats or cools air and distributes it through ductwork.
- **Split-system HVAC:** separates heating and cooling components into separate units.
- **Heat pumps:** transfer heat for heating or cooling.
- **Ductless mini-split HVAC:** heats or cools specific areas without ductwork.



Understanding HVAC Components

2.



- **Furnace:** heats and distributes air.
- **Air conditioner:** cools and dehumidifies air.
- **Heat pump:** transfers heat.
- **Ductwork:** distributes heated or cooled air.
- **Thermostat:** controls the temperature.
- **Air filters:** remove contaminants from the air.

3. HVAC Maintenance

- Change air filters regularly for efficient and clean indoor air.
- Schedule annual professional maintenance to ensure proper functioning.
- Keep outdoor units clean and clear of debris for optimal performance.
- Seal ductwork to prevent air loss and reduce energy bills.
- Program your thermostat to save energy when you're away or sleeping.



4. Energy Efficiency



- Seal air leaks with weatherstripping or caulking.
- Use ceiling fans to distribute heated or cooled air efficiently.
- Upgrade to a programmable thermostat to save energy.
- Insulate your home to reduce energy usage by your HVAC system.

Sources: ACHR News & HVAC.com

Hvac Unit 43 Study Guide

Scott C. Dulebohn



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