

Manual Material Handling Inspection Checklist

Department: _____

Location: _____

Inspector: _____

Date: _____

Inspection Item	Y	N	NA	Corrective Action	Number of personnel affected	Date Completed
Job Design						
1. Where possible, jobs are designed to minimize manual material handling.					0	
2. Where possible, mechanical lifting devices (hoists, belts, cranes, and blocks and tackles) are used.					0	
3. Manual lifting and carrying devices (caddies, hand trucks, pry bars, and hooks) are available and in good condition.					0	
4. Where possible, materials and equipment are used that are easy to lift manually (for example, boxes with handles or fiberglass boxes).					0	
5. Where possible, materials and equipment are used that are easy to lift manually (for example, boxes with handles or fiberglass boxes).					0	
6. Where possible, materials are broken to small, light quantities (for example, 3-foot lengths or small packages of cement).					0	
7. Lifting tasks are divided among workers to reduce repetitive lifting.					0	
8. Heavy materials which must be lifted manually are stored off the ground, no lower than knee height, (this limits the height of the lifting required, and reduces pressure on the spine.)					0	
9. Heavy materials are stored where there is enough space to lift them safely without reaching or twisting.					0	
10. Where possible, jobs are designed to minimize manual material handling.					0	
Training						
11. Workers have been trained about all potential lifting hazards on the job.					0	
12. Workers have been trained in safe lifting techniques.					0	
Work Practices						
13. Material is delivered as close as possible to where they will be used.					0	
14. Loads are kept up to rated weight.					0	
15. Packages are kept close to allow use of material-handling devices like carts and dollies.					0	

Manual Lifting Audit

N Colangelo



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Safety, Health and Environmental Auditing Simon Watson Pain, 2018-02-13 This new edition builds on the success of the first edition It has been enhanced to embrace new topics including Due Diligence EHS Auditing Process Safety Auditing and a chapter summarizing auditing with the relevant ISO standards The rest of the book has been updated to fit with the guidance and requirements set out with the changes in the ISO standards The goal of this book remains the same to provide a down to earth guidance for managers and specialists in organizations who are committed to improving their safety health and environmental performance but are not sure where to start or do not wish to employ consultants to do this for them They do it themselves using this book Electronic software and additional materials available upon request Features Integrates the concepts of safety health and environmental auditing into a common approach of loss prevention Provides an audit protocol for 60 aspects of safety health and environmental management Presents a summary of the requirements of ISO 9001 and ISO 14001 to auditing Introduces the novel and unique concept of Auditing Convergence Offers a simple auditing software The Plaudit II audit process in an electronic program which no other book on this topic can offer

Construction Safety Auditing Made Easy Kathleen Hess-Kosa, 2006-02-20 This newly updated edition provides safety professionals with a methodical process for performing effective safety audits of their workplaces to ensure compliance with the federal OSHA regulations Referencing the most current regulations available this book uses a series of detailed checklists to help construction safety veterans and novices conduct self audits to determine deficiencies achieve compliance and maintain a safe working environment All checklists are based on federal Occupational Safety and Health Act requirements and topics covered include the most commonly cited standards the most frequently overlooked standards and the workplace activities most likely to incur accidents and injuries Checklists also include recommended practices printed in italics for easy identification Construction Safety Auditing Made Easy s user friendly format allows readers to quickly determine where compliance problems exist for the principal issues most construction sites face It also enables readers to determine their company s level of compliance with the regulations and the effectiveness of their programs using the author s own rating system

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Workplace Health and Safety Handbook Nick Bos,2003 This handbook has been totally reworked upgraded and reformatted from previous editions in order to assist health and safety representatives for the workplace write and deliver courses based on clear and concise OHS information **The Internal Auditor** ,1959

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